



CITY MANAGER'S BRIEF WEEKLY UPDATE

Monday, September 29, 2025

Hello everyone,

With continued communication and transparency in mind, I would like to share with our residents two actions taken by the Town during the week of September 22 through September 26, 2025.

The **first action** was at a meeting on Monday Evening, September 22, 2025. This was a combined meeting of the Planning & Zoning Commission and the Board of Adjustments in which City Attorney, Alan Ozuna, City Engineer, Jose Munoz; and I, City Manager, conducted a general workshop for the members of the two boards in which their roles and responsibilities were explained.

This was greatly needed because the members seemed to be overstepping between the two functions of the respective boards. This is especially the case, since four members of each of the five-member boards are the same individuals. Another issue addressed was the review of the Subdivision Ordinance and the Zoning Ordinance. These are the two main documents both boards use to carry out their work; yet, both ordinances are outdated and inadequate.

Fortunately, Laguna Vista has received a \$300,000 grant from the State's General Land Office (GLO) for the purpose of updating the Town's Comprehensive Plan. The key here is that this will include updating and revising of the two ordinances. Further, we will be conducting public hearings to obtain the input of the residents, members of the two boards, and appropriate staff leading to the review and approval of the Town Council. This will create a tremendous opportunity for all residents to participate in the future development and growth of Laguna Vista.

The **second action** was taken on September 25, 2025, during the special meeting of the Town Council. The Council approved the purchase of a software product named JustFOIA, which is a cloud-based records request management system that makes the intake, tracking, and fulfillment of public information requests more efficient. It has built-in redaction that helps us to make sure confidential/sensitive information is properly redacted before documents or information are released. The system also includes reporting that allow us to track time spent on requests, making it easier to measure manpower savings and resource efficiency. By streamlining these workflows, JustFOIA will help us stay compliant, save time, and improve transparency with the public and all requests submitted to us.

Have a great week.

Victor G. Treviño
City Manager