

STATE OF TEXAS                   §  
COUNTY OF CAMERON           §  
TOWN OF LAGUNA VISTA       §

**MINUTES OF A REGULAR MEETING  
OF THE LAGUNA VISTA TOWN COUNCIL**

DATE:                               May 13, 2025  
TIME:                               6:00 p.m.  
PLACE:                             South Texas Ecotourism Center

MEMBERS PRESENT:     Michael Carter, Mayor  
                              Dr. Christopher Romero, Mayor Pro-Tem  
                              Johvonne Howard, Council Member Place 2  
                              Alexia Perez, Council Member Place 3  
                              Kenneth Cornelius, Council Member Place 4  
                              Teresa Bryant, Council Member Place 5  
                              Miguel Hernandez, Council Member Place 6  
  
                              Alan T. Ozuna, Esq.  
                              Victor Treviño, City Manager  
                              Norma Barbosa, City Secretary  
                              Daniel Holland, Commander  
                              Karla De La Pena, City Clerk  
                              Richard Wells, City Clerk  
                              Crystal Chapa, Finance Director  
                              Liz Baldwin, Library Director  
                              Marti Etheridge, Assistant Library Director

**ORDER OF BUSINESS**

• **Call to Order**

Mayor Carter called the meeting to order at 6:00 pm.

• **Invocation and Pledge of Allegiance**

Invocation led by Dr. Christopher Romero

• **Roll Call/Excused Absences**

• **All members present.**

**Mayor Carter thanked the County for the use of the building for the meeting.**

**OPEN FORUM** - At this time, the audience is allowed 3 minutes per person to address the Council on any topic. There will be no discussion or formal action taken during this agenda item. The speaker must identify themselves before speaking. A Speaker Request Form must be presented to the City Secretary prior to the meeting.

**NONE**

**RECOGNITION**- Recognition of Tommy Salazar, Veteran, for his kindhearted work in benefit to a fellow Veteran.

City Manager presented Mr. Cecil and Kate Foote who want to recognize Mr. Tommy Salazar for his kindness in honoring Mr. Foote. Mr. Salazar was also recognized for his noble gesture towards Mr. Foote and also for his service in the Army and our community.

**MINUTES**- Consideration and possible action to approve the following minutes:

April 8, 2025, Regular Council Meeting Minutes  
April 22, 2025, Special Council Meeting Minutes

**Motion** was made by Council Member Bryant.  
**Second** was made by Council Member Hernandez.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**FINANCIAL REPORT**-Presentation of Financial Report for period ending April 30, 2025.

Financial Reports are presented to the Town Council by Crystal Chapa. Financials are on track. Council has no questions.

**RESOLUTION 2025-04-** Consideration and possible on approval of Resolution No. 2025-04: A Resolution suspending the June 2024, 2025, effective date of the proposal by Texas Gas Service Company to implement interim grip rate adjustments for gas utility investments in 2024 and requiring delivery of this resolution to the company and legal counsel.

Alan Ozuna Town Attorney explained the Resolution to the council. Resolution 2025-04 is approved by Council

**Motion** was made by Council Member Bryant to approve Resolution 2025-04.

**Second** was made by Council Member Cornelius.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**RESOLUTION 2025-05-** Consideration and possible action to approve Resolution No. 2025-05 authorizing the bank signatures for the Town of Laguna Vista.

The Finance Director explained the Resolution No.2025-05 its just being updated due to having a new City Manager and a new Council Member. Resolution No. 2025-05 is approved by Council.

**Motion** was made by Council Member Howard to approve Resolution 2025-05 authorizing bank signatures for the Town of Laguna Vista.

**Second** was made by Council Member Cornelius.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**APPOINTMENTS-** Consideration and possible action on official appointments to the following Town Advisory Boards.

All boards are to be re-appointed, and P&Z Board will be taken to executive session.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**Motion** was made by Mayor Carter to approve CDC Board Members .

**Second** was made by Council Member Bryant.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**Motion** was made by Council Member Howard to appoint Council Member Perez as second ex-officio for CDC Board.

**Second** was made by Council Member Bryant.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**Motion** was made by Council Member Howard to re-appoint all members for Board of Adjustments.

**Second** was made by Council Member Bryant.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**NOTE: This motion was announced after executive session**

**Motion** made by Council Member Bryant to approve re-appointments for Planning & Zoning Board.

**Second** by Council Member Cornelius.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**Motion** was made by Council Member Howard to appoint Mayra Woods as an alternate for Planning & Zoning Board.

**Second** made by Council Member Perez.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**PURCHASE OF PORTABLE BUILDING-** Discuss and possible action to ratify the purchase of two portable buildings from the Point Isabel Consolidated Independent School District via auction.

City Manager Treviño explained the process and purpose of this purchase to the Council. City Manager explained that a bid was submitted for one portable and resulted in winning a bid for two portables and explained how it is planned to be used. Mayor then explained where the funds will come from to make this happen and explained it is a temporary solution.

**Motion** was made by Council Member Dr. Romero to authorize the purchase of portable buildings.

**Second** was made by Council Member Hernandez.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**CITY HALL BUILDING-** Discussion and possible action approval for possible major renovation of The City Hall Building.

City Manager explained that a renovation is needed at the City Hall Building and explained that he is looking at where to get the funds for this renovation. He also stated this item is just for discussion and no action is needed. He asked if any questions and Council Member Romero asked if the roof is in the plan to be renovated.

**NO ACTION NEEDED.**

**TRAINING & TRAVEL-** Consideration and possible approval for:

- City Manager was to travel to Fredericksburg, Texas to attend Texas Municipal League's (TML) Small Town Conference on May 15 and 16, 2025 but then learned there was a similar conference at South Padre Island and decided to attend the local instead.
- Mayor and Council Members to travel to San Antonio, Texas to attend TML's Elected City Officials' orientation on July 17 and 18, 2025.
- Police Sargeant Jesus Vargas to travel to Fort Worth, Texas to attend training for Taser Instructor on June 25 and 26, 2025.

Council approved travel and training for all.

**Motion** was made by Council Member Howard to approve travel and training.

**Second** was made by Council Member Hernandez.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

### **Motion Carried**

**WEBSITE SERVICES-** discussion and possible action on website services

City Manager explained that staff and he have been meeting with a IT from San Antonio that new council member Perez introduced and he explained that IT will submit a proposal and Council member Bryant explained what has been discussed. City Manager stated no action was needed for this item. He will come back to the council when he has more information.

### **NO ACTION ON THIS ITEM**

**STATUS REPORT-** discussion and possible action in reference to Drainage Improvement Grant from the General Land Office (GLO), CDBG-DR 24-067-005-E1-92.

City Manager gave a brief status and update on this grant and what is intended to do and stated he would come back and give them a better update.

### **NO ACTION WAS NEEDED**

**EXECUTIVE SESSION-** Executive closed session in accordance with the Open Meeting Act, authorized by the Texas Government Code, regarding any matter listed in the agenda pursuant to Section 551.071- consultation with Town Attorney; 551.072- deliberation regarding real property; 551.074- deliberation regarding personnel matters; and 551.087- deliberation regarding economic development negotiations.

**-Deliberation of new Organizational Structure including personnel paid.**

**Motion** was made by Council Member Howard to go into executive session.

**Second** was made by Council Member Bryant.

### **VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

### **Motion Carried**

**Meeting Adjourned for Executive Session at 6:46 p.m.**

**Meeting resumed at 7:30 p.m.**

**Result of Executive Session to authorize the City Manager to proceed as discussed in the executive session.**

**Motion** was made by Mayor Carter to authorize the City Manager to proceed as discussed in the executive session.

**Second** was made by Council Member Bryant.

**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**ORDINANCE 2025-03-** Consideration and possible action on second reading of Ordinance 2025-03 approving Budget Amendment No. 1 to Fiscal Year Ending September 30, 2025, Budget

**This was passed on for a later time.**

**CITY MANAGER REPORT-** City Manager stated he had already provided a report throughout the meeting and had nothing else to report.

**A.) ADJOURNMENT:**

**Motion** was made by Council Member Bryant to adjourn the meeting.

**Second** was made by Council Member Hernandez.

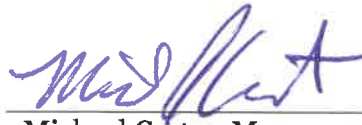
**VOTE**

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

**Motion Carried**

**Meeting Adjourned at 7:33 pm**





Michael Carter, Mayor

Attest:



Karla De La Peña, Acting City Secretary