

STATE OF TEXAS §
COUNTY OF CAMERON §
TOWN OF LAGUNA VISTA §

**MINUTES OF A SPECIAL MEETING
OF THE LAGUNA VISTA TOWN COUNCIL**

DATE: June 03, 2025
TIME: 6:00 p.m.
PLACE: Town of Laguna Vista Library

MEMBERS PRESENT: Michael Carter, Mayor
 Dr. Christopher Romero, Mayor Pro-Tem
 Johvonne Howard, Council Member Place 2
 Alexia Perez, Council Member Place 3
 Kenneth Cornelius, Council Member Place 4
 Teresa Bryant, Council Member Place 5
 Miguel Hernandez, Council Member Place 6

 Alan T. Ozuna, Esq.
 Victor Treviño, City Manager
 Daniel Holland, Police Commander
 Karla De La Peña, Acting City Secretary
 Norma Barbosa, Court Director
 Richard Wells, Office Specialist
 Liz Baldwin, Library Director
 Marti Etheridge, Asst Library Director

MEMBERS ABSENT: All members were present

ORDER OF BUSINESS

- **Call to Order**
Mayor Carter called the meeting to order at 6:00 pm.
- **Invocation and Pledge of Allegiance**
Invocation led by Council Member Bryant
- **Roll Call/Excused Absences**
- Council Member Howard was late at 6:04 pm

OPEN FORUM - At this time, the audience is allowed 3 minutes per person to address the Council on any topic. There will be no discussion or formal action taken during this agenda item. The speaker must identify themselves before speaking. A Speaker Request Form must be presented to the City Secretary prior to the meeting.

None

WEBSITE SERVICES- Discussion and possible action on website services.

City Manager explained we have 2 proposals for website services and explained them to the council.
Council then decided to accept Imagehouse website proposal.

Motion was made by Council Member Bryant to accept Imagehouse website proposal..
Second was made by Council Member Perez.

VOTE

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Nay	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

Motion carried

IT SERVICES- Public solicitation for Information and Technology Services.

City Manager stated we need a service for IT and this item is just to report that we are taking proposals to assess, evaluate and continue with services.

No motion needed on this item.

STATUS REPORTS:

City Manager discussed the following grants with Town council:

- a. Roloff Park Improvements Project funded by Texas Parks & Wildlife Department. City Manager stated the need to solicit RFQ’s from qualified professional services for this project.

- b. Expansion of Fire Station Project funded by Town's American Rescue Plan Act (ARPA). City Manager explained no bids were submitted and were due May 29, 2025; for this project and need to rebid.
- c. CDBG Street Improvements Project funded by Texas Department of Agriculture.
- d. MIT Resilient Drainage Improvement (Comprehensive Plan) Project funded by the General Land Office (GLO). City Manager stated that we need to solicit RFQ from qualified engineer. He stated the need to assess the scope of work and need to have on site coordination. He will meet with GLO and come back with more information.
- e. Drainage Improvement Project funded by GLO. City Manager stated that he will meet with GLO.
- f. Vacant City Secretary Position. City Manager submitted the job description for this position to the council to be approved.

No motion is needed for this item

EXECUTIVE SESSION – Executive closed session in accordance with the Open Meetings Act, as authorized by the Texas Government Code, regarding any matter listed on the agenda pursuant to Section 551.071 – consultation with Town Attorney; 551.072 – deliberation regarding real property; 551.074 – deliberation regarding personnel matters; and 551.087 – deliberation regarding economic development negotiations.

- a. Deliberation regarding Acting City Secretary.
- b. Deliberation regarding Assistant Librarian.
- c. Deliberation regarding Finance Director.
- d. Deliberation regarding Police Chief.
- e. Deliberation regarding City Manager.

Motion was made by Council Member Romero to go to executive session.

Second was made by Council Member Cornelius.

VOTE

Council Member Romero	Aye	Council Member Cornelius	Aye
Council Member Howard	Aye	Council Member Bryant	Aye
Council Member Perez	Aye	Council Member Hernandez	Aye
Mayor Carter	Aye		

Motion Carried

Meeting Adjourned for Executive Session at 6:51 p.m.

Meeting resumed at 7:53 p.m.

Consideration and possible action pursuant to executive session deliberation.

NO ACTION

ADJOURNMENT

Motion was made by Council Member Bryant to adjourn.

Second was made by Council Member Hernandez.

VOTE

Council Member Romero
Council Member Howard
Council Member Perez
Mayor Carter

Aye
Aye
Aye
Aye

Council Member Cornelius
Council Member Bryant
Council Member Hernandez

Aye
Aye
Aye

Meeting Adjourned at 7:54 pm



Michael Carter, Mayor

Attest:



Karla De La Peña, City Secretary